



Statewide Events & Internships Coordinator

The Michigan League of Conservation Voters (LCV) – one of Michigan’s largest, most impactful political advocacy organizations tackling drinking water contamination, the rapidly-worsening impacts of climate change, and efforts to undermine our access to the ballot – is seeking a dynamic full-time Events & Internships Coordinator to help anchor our statewide organizing work to elect champions by running aggressive, focused issue-education campaigns and holding elected officials accountable while in office.

This work is centered around the organization’s statewide #OurWaterOurVote brand, and the Statewide Events & Internships Coordinator will work as a member of our Advocacy & Outreach team. They will grow and steward a passionate group of volunteers and interns, and build collective strength through statewide event coordination and execution. The #OurWaterOurVote campaigns pressure our elected leaders to act on pivotal issues facing Michigan families – like toxic air pollution, drinking water contamination, aging infrastructure, and the dramatic impacts of climate change. We then focus on that work at the local, state, and federal levels to have an impact.

The ideal candidate has a tenacious, self-starter attitude with experience in either political candidate campaigns or issue-based 501(c)(4) community organizing. They are an organizer at-heart, who is detail-oriented and has instincts around how to blend field organizing, social media, and a true dedication to volunteer programs and the development of future leaders. They are passionate about politics and want to be immersed in the high-speed world of it. They can reference work experience that would be relevant to the above, and most notably, can talk specifically about how to build a volunteer engagement and recruitment campaign from soup-to-nuts.

About the Michigan League of Conservation Voters

The Michigan League of Conservation Voters is a statewide political organization whose mission is to elect pro-conservation candidates to office and to hold all decision makers accountable for protecting Michigan’s drinking water, attacking climate change, and expanding access to the ballot. We work closely with elected officials, business leaders, partner organizations, and advocates from across the state, and we have built a reputation as the leading, non-partisan political voice for Michigan’s land, air, and water.

Michigan LCV is an equal opportunity employer. We assure equal treatment in hiring selection, promotion, transfer, compensation, benefits, training, discipline, and other personnel practices and terms or conditions of employment without regard to race, color, religion, sex, age, national origin, height, weight, marital status, genetic testing status, veteran status, disability, sexual orientation, gender status, or any other protected class established by all applicable federal, state and local laws and ordinances.

Job Responsibilities

This position reports to the Advocacy & Outreach Director, is ideally located in Southeast Michigan, and is responsible for the following:

- Plan and execute statewide advocacy and outreach events and campaigns, ensuring all large and small details are in place and working to create consistent volunteer experience across different regions
- Develop and lead a program to recruit, engage, and grow opportunities for youth volunteers and interns, inspiring the leaders of tomorrow
- Collaborate with a coalition of partners in Michigan to continue to grow the volunteer base and people power necessary to execute successful clean energy, democracy, and environmental justice campaigns
- Organize and execute media events, town halls, volunteer canvassing efforts, direct actions, and other tactics to amplify and elevate our issues
- Participating in all Michigan LCV political election work – doing the hard work of campaigning, which means door-to-door field canvassing, text and phone banking, and attending campaign events

Qualifications

We are seeking candidates who are **results driven, passionate about campaigns, and excel at inspiring people to action**. You should have:

- Organizing instincts, with a minimum 4 years of experience in political candidate campaigns or 501(c)(4) issue-based advocacy experience – with at least 1 year spent supervising staff/volunteers and planning and executing volunteer events
- Experience leading and inspiring youth and volunteers
- A strong attention to detail, with a track record of noticing and fixing errors that others might overlook, acknowledging mistakes and turning them into learning opportunities, and leaving things better than you found them
- A self-starter and problem-solver approach to work, with a track record of jumping into project planning and execution with minimal direction, consistently overcoming challenges and leveraging resources to creatively solve problems, proposing solutions to issues without much guidance, proactively asking for help, anticipating problems, and course-correcting where needed
- A personal and professional commitment to social and political change and believe that personal growth is essential to that change; approach work with honesty, integrity, compassion, kindness, and humility; actively listen; and have the emotional elasticity to resolve conflict, take accountability, and act with the organization's best interests at heart
- The ability to develop and maintain strong working relationships with and among a wide range of stakeholders, including communities of color
- Proficiency with a variety of database systems, including Microsoft, Google Suite, and ideally Voter Activation Network (VAN) or Every Action
- Ability to work weekdays and willingness to work a flexible schedule, including nights and weekends
- Reliable access to the internet, a phone to use for work purposes, and transportation for travel across the state as well as the ability to participate in campaign activities, either phone banking or canvassing.
- Cultural Competence:
 - Ability to reflect on and describe the impact of your own identities—and those of others—in a given situation, decision, or process
 - Ability to hear, reflect, act on, and learn from feedback related to identity and equity
 - Commitment to equity and inclusion as organizational practice and culture
 - Understanding of how environmental issues intersect with racism, economic and social inequality in the U.S. and has a passion for working to dismantle these systems

Compensation & Benefits

The starting salary for this position ranges from \$51,000 - \$59,000 depending on experience. Michigan LCV offers a benefits package that includes health, dental, and vision coverage, long-term and short-term disability coverage, life insurance coverage, a retirement savings program, reimbursements for business-related travel, a

generous paid time off policy, and a team of smart, funny, and kind colleagues working together to deliver on a mission that matters.

How to Apply

[Click here to apply.](#) Applications will be reviewed on a rolling basis. If you need accommodation or assistance with our online application process, please tell us how we can help by emailing jobs@michiganlcv.org or by calling us at (734) 222-9650.