



## **Voting Rights Manager**

The Michigan League of Conservation Voters (LCV) – one of Michigan’s largest, most impactful political advocacy organizations tackling drinking water contamination, the rapidly-worsening impacts of climate change, and efforts to undermine our access to the ballot – is seeking a dynamic full-time Voting Rights Manager to lead voter education and election protection work within our organization’s exciting and fast-paced Democracy For All team. This position also supervises our voter turnout work and leads partner engagement, youth programming, and voting rights communications. The Voting Rights Manager additionally manages day-to-day activities necessary to successfully accomplish program-wide goals.

The ideal candidate will be an experienced community organizer and manager of people. This position offers the opportunity to work in support of the Democracy for All Director, manage a small team of organizers and/or interns, as well as cultivate and maintain partner and community relationships. This position, alongside a team of tenacious colleagues, will advocate for strong environmental and voting rights protections, and build and amplify the voices of communities of color and other key constituencies who are disproportionately impacted by environmental issues and voter suppression.

### **About the Michigan League of Conservation Voters**

The Michigan League of Conservation Voters is a statewide political organization whose mission is to elect pro-conservation candidates to office and to hold all decision makers accountable for protecting Michigan’s drinking water, attacking climate change, and expanding access to the ballot. We work closely with elected officials, business leaders, partner organizations, and advocates from across the state, and we have built a reputation as the leading, non-partisan political voice for Michigan’s land, air, and water.

Michigan LCV is an equal opportunity employer. We assure equal treatment in hiring selection, promotion, transfer, compensation, benefits, training, discipline, and other personnel practices and terms or conditions of employment without regard to race, color, religion, sex, age, national origin, height, weight, marital status, genetic testing status, veteran status, disability, sexual orientation, gender status, or any other protected class established by all applicable federal, state and local laws and ordinances.

### **Job Responsibilities**

This position reports to the Democracy for All Director, is ideally based in Southeast Michigan or the Lansing area, and is responsible for the following:

- Alongside the Democracy for All Director, develop voting rights program strategy and plans with an attention to detail and ability to anticipate policy needs over multiple election cycles
- Manage our voting rights program, including staff and interns, by fostering collaboration, holding them accountable for goals, providing regular feedback, and supporting their professional development
- Support recruiting, hiring, and training alongside the program director

- Attend, organize, and/or lead voting rights coalition meetings across Michigan to build relationships, identify opportunities for engagement, and advance the goals of MLCV's programs
- In collaboration with the State Government Affairs teams, engage with public officials – the Secretary of State and Governor's offices, local clerks, and lawmakers leading on elections issues – to advance voting rights, protect against voter suppression, and ensure elections run smoothly
- Assist with managing voting rights social media, website updates, virtual engagement programming, and work alongside the wider Democracy for All and Communications teams to help guide our brand and messaging
- Track and report data to measure our progress related to voting rights programming, and synthesize that in reports to internal staff while supporting grant writing and/or partner reporting needs
- Ensure the program is executed with the highest standard of quality control, professionalism, and appropriate long-range perspective
- Participate in all Michigan LCV political election work – do the hard work of campaigning, which means door-to-door field canvassing, text and phone banking, and attending campaign events

### **Qualifications**

We are seeking candidates who excel at building genuine relationships, who are natural problem solvers, and who are looking to become long-term community leaders. You should be/have:

- Creative, motivated leader with at least 2 years of experience in community, electoral, or labor organizing, with some knowledge of voting rights and democracy work
- Highly organized, goal-driven, and detail-oriented self-starter who takes initiative, provides effective management, and can complete projects independently or collaboratively as needed
- Excellent planning, priority-setting, and time management skills and ability to anticipate and plan ahead for potential challenges
- Experience working with coalitions and developing partnerships to advance shared goals
- Positive, solutions-oriented attitude and a commitment to maintaining a supportive, collaborative culture
- Strong written, verbal, and interpersonal communication skills
- Reliable access to transportation for travel across the state and a cell phone to use for work purposes as well as the ability to participate in campaign activities, either phone banking or canvassing
- Cultural Competence:
  - Demonstrated awareness of one's own cultural identity and the ability to learn and build on varying community norms
  - Commitment to equity and inclusion as organizational practice and culture
  - Understanding of how environmental issues intersect with racism, economic and social inequality in the U.S. and has a passion for working to dismantle these systems

**Compensation & Benefits**

The starting salary for this position ranges from \$66,500 - \$78,000 depending on experience. Michigan LCV offers a benefits package that includes health, dental, and vision coverage, long-term and short-term disability coverage, life insurance coverage, a retirement savings program, reimbursements for business-related travel, a generous paid time off policy, and a team of smart, funny, and kind colleagues working together to deliver on a mission that matters.

**How to Apply**

[Click here to apply](#). Applications will be reviewed on a rolling basis. If you need accommodation or assistance with our online application process, please tell us how we can help by emailing [jobs@michiganlcv.org](mailto:jobs@michiganlcv.org) or by calling us at (734) 222-9650.