



## **Michigan League of Conservation Voters — Major Gifts Manager**

The Michigan League of Conservation Voters is seeking a full-time Major Gifts Manager to raise financial support for our organization by cultivating and stewarding a group of qualified donors, increasing donor retention rate, and growing levels of giving and involvement.

The ideal candidate will be an energetic fundraiser who can deliver on ambitious goals and make a compelling case for investing in political action and policy change to protect Michigan's land, air and water. He or she will be a natural relationship builder who can navigate crowds, as well as one-on-one meetings, and who can translate electoral, accountability, citizen engagement and public education campaigns into compelling offers for financial support. This position is an opportunity to build relationships across the state, to build power at the intersection of the environment and politics, and to provide meaningful opportunities for generous people to contribute to a mission that matters.

### **About the Michigan League of Conservation Voters**

The Michigan League of Conservation Voters is a statewide political organization whose mission is to elect pro-conservation candidates to office and to hold all decision makers accountable for protecting Michigan's land, air and water. We work closely with elected officials, business leaders, partner organizations and advocates from across the state, and we have built a reputation as the leading, non-partisan political voice for Michigan's land, air and water.

Michigan LCV is an equal opportunity employer. We assure equal treatment in hiring selection, promotion, transfer, compensation, benefits, training, discipline and other personnel practices and terms or conditions of employment without regard to race, color, religion, sex, age, national origin, height, weight, marital status, genetic testing status, veteran status, disability, sexual orientation, gender status, or any other protected class established by all applicable federal, state and local laws and ordinances.

### **Job Responsibilities**

The Major Gifts Manager reports to the Development Director and they are responsible for the following:

- Identifying and managing a portfolio of qualified prospects and donors throughout the state,
- Setting individual goals based on donor history and potential, and then creating and delivering on individual stewardship plans for donors that include regular updates about the impact of their gift, polished publications and marketing materials, and genuine personal contact,
- Working closely with board members and other volunteer major gift fundraisers to integrate them into a broader major donor strategy,

- Working with the Programs, Operations and Executive teams to create offers, proposals and asks to secure gifts that represent our work and include appropriate project information such as budgets and timelines,
- Creating monthly and quarterly reports that reflect portfolio activity and performance, and acting on those results to improve performance and reach goals,
- Working closely with the Development Director to support additional staff and Executive Director to plan for and achieve monthly fundraising goals, including financial event goals,
- Traveling regularly around the state and often working outside of an office setting.

### **Qualifications**

We are seeking candidates who are motivated to **raise money for political action and policy change**, who are **natural and genuine relationship-builders**, and who are **results-oriented**. You should have:

- A track record of managing people, process and deadlines necessary to achieve fundraising goals,
- An ability to qualify donors that represent the highest giving potential for our organization, create reasonable individual financial goals and create personal contact and ask plans,
- A strong desire to build new relationships, listen to people from diverse backgrounds, meet them where they are, and create partnerships that are mutually meaningful,
- Writing and speaking skills that translate into compelling pitches, effective asks and meaningful reports to donors on the impact of his/her gifts that protect and reflect the mission, goals and values of our organization,
- A consistent approach to new ideas with a sense of possibility and a can-do attitude,
- A belief that who we elect matters and that the protection of Michigan's land, air and water should be a political priority.

### **Benefits and Compensation**

Michigan LCV offers a competitive compensation and benefits package that includes the following: health and dental coverage, long-term and short-term disability coverage, life insurance coverage, a retirement savings program, reimbursements for business-related travel, a generous paid time off policy, and a team of smart, funny and kind colleagues working together to deliver on a mission that matters.

### **How to Apply**

Please send your cover letter and resume to [jobs@michiganlcv.org](mailto:jobs@michiganlcv.org) and include **"Major Gifts Manager"** in the subject line.